

**KIOWA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
September 11, 2024**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 11th day of September 2024, with the roll call of members as follows:

Lee Montgomery	Present
Andrew Koldeway	Present
Karen Hart	Present
Debbie Ullom	Absent-Excused
Mitch Sturm	Present

The Board of Directors convened at 6:00 pm.

Approval of Agenda:

Mitch Sturm made a motion to approve the Agenda for September 11, 2024. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Approval of Minutes:

Andrew Koldeway made a motion to approve Kiowa Fire Board Directors meeting minutes of August 15, 2024. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Mitch Sturm made a motion to approve Kiowa Fire Pension Board of Directors meeting minutes of August 15, 2024. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Correspondence:

Received notification from Elbert County of a public hearing regarding EC East Metropolitan District Nos. 1-5, EC East Commercial Metropolitan District, EC East Industrial Metropolitan District, EC East Overlay Metropolitan District and EC East Water & Sanitation District. The Elbert County Board of Commissioners will hold a public hearing on the service plans for these proposed special districts on October 9, 2024 at 9am at the Elbert County Courthouse.

Approval of Checks:

Karen Hart made a motion to approve Kiowa Fire District check #8837 through #8841 and all ACH disbursements, as reviewed by the Board. Mitch Sturm seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Public Comment:

None.

Public Hearing:

None.

Report of Officers, Professional Consultants & Committees:

Fire Chief Gerald Lamansky submitted his Chief report.

Call Volume: For the past month there were 60 calls. YTD calls for 2024 are 389. In August 2024, the volunteers logged 454 shift hours. For the 60 responses, there was an average of 2.1 responders per call. Additionally, 66 training hours were logged. Call volume 3% decrease from 2023.

Forest Ridge Cistern: Chief Lamansky reported that he is obtaining quotes to repair the Forest Ridge Cistern to bring it to usable standards. The Board discussed that the fire flow impact fees could be used for these repairs.

Cell Tower Impact Fees: Chief Lamansky discussed impact fees for cell phone towers and place that on the District's fee schedule. This topic will be placed on the agenda for the October Board meeting.

Apparatus: Chief reported that after further inspection of Medic 222, repairs that were needed were not as extensive as initially thought.

Monthly Summary Report: The Board had no questions regarding the Chief's report that was submitted.

Attorney Bob Tibbals came before the Board to discuss the following items:

HB 24B-1001: The Special Session has ended and HB 24B-1001 has passed. HB 24B-1001 provides for deeper property tax relief than SB24-233, so Propositions 108 and 50 were withdrawn from the November ballot. The County Assessor's are in the process of adjusting statutory calculations to assessed valuations.

Longview Estates Boundary Change: Bob suggested reconsideration of the boundary line change to from Kiowa Fire District to Elizabeth Fire District to relieve the burden of responding to a portion of the subdivision.

Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:

Website: Geri reported that Matt Erculiani has decommissioned the Fire District's old website.

Email Domain: Geri reported that all Board members and staff have received an email to set their password for their KiowaCOFPD.gov email addresses.

2023 Audit: Lisa Pastore with Fiscal Focus Partners sent a clean copy of the 2023 audit and Geri filed the audit with the State Auditors Office on September 5, 2024 and received an email notification that they have received the District's audit.

CO EMS Supplemental Cost Report: Geri reported that she filed the CO EMS Supplemental Cost Report certification on 9/2/24. Reimbursement to the District is \$24,503.05 which is an increase of \$694.18 from 2023.

Volunteer Pension Plan: Geri had a phone conversation with Ahni Smith at FPPA regarding the Fire Department's Volunteer Pension Plan. At this time, the plan is still overfunded and the District will not need to contribute any funds from the General Fund to the Pension Fund. Geri also submitted volunteer pension retirement paperwork to a former volunteer that is eligible for his pension.

District Mill Levy Certification: The Elbert County Assessor certified the property valuation for the District on August 13, 2024. Current year taxable assessed valuation is \$69,894,880. Previous year taxable assessed valuation was \$65,332,010. This valuation is an increase of \$4,562,870. This certification of assessed valuation can also be found on the Elbert County Assessor's webpage.

Budget Committee: The Budget Committee will need to schedule a meeting to draft the preliminary 2025 budget to be presented at the October 9, 2024 Board meeting.

Tuition Reimbursement Contract: Geri presented the tuition reimbursement contract for Alex Burton for completion of his paramedic certification. Bob reviewed previous reimbursement contracts and made minor modifications to Alex's contract. Mitch Sturm made a motion to approve the reimbursement contract for Alex Burton. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Property/Casualty Renewal: Geri reported that her and Chief Lamansky submitted District numbers to Christie Kersnick with T Charles Wilson for the 10/1/2024 insurance renewal plan. Christie will have those quotes ready for the District shortly.

Monthly Summary Report: The Board had no questions regarding Geri's monthly summary report that was submitted.

ECCA Board Representative Report:

Bob reported ECCA continues work on the capital construction plan.

Geri requested the name of a person to contact regarding reimbursement of the AT&T mobility fees to the District from ECCA. Bob will contact Jim White regarding this matter.

Volunteer Report:

No report.

Unfinished Business:

Quick Med Claims: Diane Gadziala with WIBS is preparing a report of the 55 claims that Quick Med Claims did not properly process for ambulance collections. The report will group the categories of issues regarding these claims.

New Business:

Ambulance Accounts: Outstanding A/R as of 8/31/2024 is \$48,505.20. The breakdown is: 0-30 days – \$10,537.50; 31-60 days - \$0.00; 61-90 days - \$60.00; 91-120 days – \$275.00; 121-150 days - \$9,136.50; 151+ - \$27,956.20.

Geri is working with WIBS Billing Company on the outstanding accounts and the status of these accounts, particularly the accounts that are 151+ past due.

Sick & Vacation Policy: The Board discussed the sick and vacation policy that is currently in the Member Handbook. The Board asked Geri to draft verbiage regarding vacation payout when employment is terminated for the Board's review.

Public Comment:

None.

No further business coming before the Board, the meeting was adjourned at 6:42 pm with the next regular scheduled meeting to commence at approximately 6:00 pm on Wednesday, October 9, 2024.

MINUTES APPROVED:



Lee Montgomery, Chair

ATTEST: SECRETARY

BY: 

Secretary for the Board of Directors