

**KIOWA FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
August 9, 2023**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 9<sup>th</sup> day of August 2023, with the roll call of members as follows:

Debbie Ullom	Present
Andrew Koldeway	Present
Karen Hart	Present
Lee Montgomery	Present
Mitch Sturm	Present

The Board of Directors convened at 6:17pm.

**Approval of Agenda:**

Mitch Sturm made a motion to approve the Agenda for August 9, 2023 and move the Volunteer Report under Public Comment. Lee Montgomery seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

**Correspondence:**

None.

**Approval of Minutes:**

Andrew Koldeway made a motion to approve Kiowa Fire Board Directors meeting minutes of July 12, 2023. Mitch Sturm seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

**Approval of Checks:**

Karen Hart made a motion to approve Kiowa Fire District check #8758 through #8761 and all ACH disbursements, as reviewed by the Board. Andrew Koldeway seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

**Public Comment:**

None.

***Volunteer Representative Report:*** Adam Erway, President of the Volunteer Association, Dustin Wenz, Vice President of the Volunteer Association along with other volunteer members asked the Board why they want to serve as District Board of Directors, what their background is and what their plans are for the fire district in terms of staffing and equipment needs. Other items of discussion included district budget, mill levy, mill levy increase, support of the volunteers in their plans for community events.

**Report of Officers, Professional Consultants & Committees:**

***Fire Chief Gerald Lamansky came before the Board to discuss the following items:***

**Call Volume:** For the past month there were 50 calls. YTD calls for 2023 are 333. In July 2023, the volunteers logged 1101 shift hours for 60.6 hours per volunteer firefighter. For the 50 responses, there was an average of 2.3 responders per call. Additionally, 56 training hours were logged. Call volume 7% increase from 2022.

**Grants:** Chief reported that a \$31,000 grant for PPE was awarded and is a 100% grant with no matching funds. The AFG grant has been awarded and vendor solicitations for SCBA units are in the process.

**Paramedic Position:** Chief reported that the paramedic position closes on August 18<sup>th</sup>. Chief also requested to increase the open paramedic position to \$50,000 per year. Lee Montgomery presented a salary proposal to use the merit increase line item in the budget. Lee Montgomery made a motion to increase the Firefighter/Paramedic position salary to \$50,000. Mitch Sturm seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

**Merit Increase Budget Line Item:** Karen Hart made a motion using the proposal presented by Lee Montgomery to increase the Deputy Chief salary to \$68,640 annually; Paramedic to \$50,000 annually; EMT to \$45,760 annually and Admin/Finance to \$24,560 annually with the pay increase to be retroactive to July 1, 2023. The salary market adjustments total \$12,028 and the remaining \$2,972 to be used for the part-time staff at the Fire Chief's discretion. Andrew Koldeway seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

**Tier 2 Out of District Response Fee:** Karen asked what the decision was of the other Fire Chief's regarding imposing the Tier 2 Out of District Response fee. Chief Lamansky reported that the surrounding Fire Chief's declined to implement the Tier 2 fee; therefore the Tier 2 fee scheduled will not be implemented in Kiowa Fire District.

**Monthly Summary Report:** The Board had no further questions on the Chief's monthly report.

***Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:***

**CO EMS Supplemental Payment Cost Report:** Geri requested a status update from the Public Consulting Group regarding the EMS Supplemental Payment Cost Report. Geri received an email that all required tasks for the FY 2022 cost report were completed and no additional steps are needed. The Cost Reporting Team is working on the cost settlement and will have an update early to mid-September.

**Statewide Internet Portal Authority:** Geri submitted the approved SIPA contract and has been approved. Geri applied for the Micro grant in the amount of \$6,500 to assist with website development and mobile technologies. This grant is a 100% grant with no matching funds. Moving to SIPA and having the website setup through the State allows Kiowa Fire to be ADA compliant with House Bill 21-1110 requiring that certain guidelines for digital content be compliant by July

1, 2024. Grant was submitted on July 14<sup>th</sup>, SIPA Board review process is July-August, September 7<sup>th</sup> the SIPA Board approved grant awardees and September 11-15, awardees are announced.

**District Banking:** Geri reviewed information from Redstone Bank in Centennial who is offering a 5.12% interest rate on a 11 month or 19 month CD with a minimum balance of \$5,000. Farmers State Bank current rate is 7 months CD at 4.8% with a minimum of \$1,000 or a 13 month CD at 4.55% with a minimum of \$1,000. Andrew Koldeway made a motion to open a \$100,000 13 month CD with Farmers State Bank. Mitch Sturm seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Geri submitted new signor papers for the Colorado Community Bank checking account.

**Monthly Summary Report:** The Board had no questions regarding Geri's monthly summary - report that was submitted.

***Attorney Bob Tibbals came before the Board to discuss the following items:***

Bob discussed various fire pond legislation that is being discussed for fire suppression.

***ECCA Board Representative Report:*** Bob reported that the new radios are in and being distributed.

**Unfinished Business:**

None.

**New Business:**

**Ambulance Accounts:** Outstanding A/R as of 7/31/2023 is \$64,675.30. The breakdown is: 0-30 days – \$30,772.33; 31-60 days - \$19,698.30; 61-90 days - \$1,630.14; 91-120 days - \$1,690.00; 121-150 days - \$3,987.57; 151+ - \$6,896.96. Out-of-District Tier 1 fee - \$1,500 has been billed. Out-of-District Tier 2 fee - \$0.00 has been billed.

**Public Comment:**

None.

**Executive Session to Discuss Legal Issues With District Operations:**

Mitch Sturm made a motion to go into Executive Session **for a conference with the District's attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b); and the following additional details are provided for identification purposes: Legal Issues With District Operations.** Lee Montgomery seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

**Presiding Officer Announcement:** It's August 9, 2023 and the time is 7:52pm. For the record I am the presiding officer Debbie Ullom. By the open meetings law, I note that the Executive Session may not be electronically recorded as attorney-client matters will be discussed. Also present at this Executive Session are the following persons: Fire Chief Gerry Lamansky and

Robert L. Tibbals, attorney for the District. This is an Executive Session for the following purposes, conference with the District's attorney for the purpose of receiving legal advice on specific legal question under C.R.S. 24-6-402(4)(b). I caution each participant to confine all discussion to the stated purpose of the Executive Session and that no formal action may occur in the Executive Session. If at any point in the Executive Session any participant believes that the discussion is going outside the proper scope of the Executive Session, please interrupt the discussion and make an objection.

**Attorney Announcement:** As attorney for the District, it is my opinion that discussion of matters announced in the motion to go into Executive Session constitutes privileged attorney/client communication and therefore recommending that no further record be kept of this Executive Session.

**Presiding Officer Announcement:** the attorney for the District has recommended that no further record be kept of this Executive Session. It is now 7:53pm and I am turning off the recorder at this time.

**Presiding Officer Announcement:** It is now 8:21pm and the Executive Session has been concluded. The participants in the Executive Session were Board of Directors, Fire Chief Gerry Lamansky and Robert L. Tibbals, attorney for the District. For the record, if any person who participated in the Executive Session believes that any substantial discussion or any matters not included in the motion to go into Executive Session occurred during the Executive Session or that any improper action occurred during the Executive Session in violation of the open meetings law, I would ask that you state your concerns for the record. Seeing none, I would entertain a motion to come out of Executive Session.

Mitch Sturm made a motion to come out of Executive Session, no decisions were made or votes taken during the Executive Session. Lee Montgomery seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

**Public Comment:** None.

No further business coming before the Board, the meeting was adjourned at 8:37pm with the next regular scheduled meeting to commence at approximately 6:00pm on Wednesday, September 13, 2023.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS  
KIOWA, COLORADO**

**APPROVED BY:**

**REVIEWED BY:**

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**ATTEST: SECRETARY**

**BY:** \_\_\_\_\_  
**Secretary for the Board of Directors**