

**KIOWA FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
May 10, 2023**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 10<sup>th</sup> day of May 2023, with the roll call of members as follows:

Debbie Ullom	Present
Andrew Koldeway	Present
Karen Hart	Present
Lee Montgomery	Present
Mitch Sturm	Present

The Board of Directors convened at 1803 and Chair Debbie Ullom called the meeting to order.

**Approval of Agenda:**

Mitch Sturm made a motion to approve the Agenda for May 10, 2023. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

**Correspondence:**

Letter from the Town of Kiowa regarding rezoning of a property from R-1(Residential) to C-1(Retail Business). The Town is sponsoring this rezone on behalf of the landowner since it is unable to confirm previous actions to rezone the property to commercial uses.

**Approval of Minutes:**

Mitch Sturm made a motion to approve Kiowa Fire Board Directors meeting minutes of April 12, 2023. Lee Montgomery seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

**Approval of Checks:**

Andrew Koldeway made a motion to approve Kiowa Fire District check #8732 through #8741, and all ACH disbursements, as reviewed by the Board. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

**Public Comment:**

None

**Report of Officers, Professional Consultants & Committees:**

***Fire Chief Gerald Lamansky came before the Board to discuss the following items:***

**Call Volume:** For the past month there were 34 calls. YTD calls for 2023 are 161. In April 2023, the volunteers logged 1318 shift hours for 87 hours per volunteer firefighter. For the 34 responses, there was an average of 2.9 responders per call. Additionally, 36 training hours were logged. Call volume 3% decrease from 2022.

**Grants:** The EMTS grant reimbursement for the heart monitors in the amount of \$35,368.55 has been approved. Chief will be presenting his grant application to the State for a new ambulance on May 11, 2023.

**Building Maintenance:** Chief reported that the recycled asphalt and the grading of the parking lot to assist in drainage issues has worked.

**Elbert County Hazard Mitigation Plan:** Chief and Attorney Bob Tibbals discussed the adoption of the Elbert County Hazard Mitigation Plan that is required by FEMA to be updated every 5 years. This plan has been reviewed by Elbert County and the Elbert County Chiefs Association and recommend approval by the Board. Andrew Koldeway made a motion to approve the Elbert County Hazard Mitigation Plan. Mitch Sturm seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

**Resolution 23-01  
Adoption of Elbert County Hazard Mitigation Plan**

**Monthly Summary Report:** The Board had no further questions on the Chief's monthly report.

***Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:***

**2023 Coordinated Election:** Geri received notification from the Elbert County Clerk & Recorder asking if Kiowa Fire was anticipating a coordinated election on November 7, 2023. The Board unanimously agreed to not participate in the 2023 Coordinated Election with Elbert County.

**CO EMS Supplemental Payment Cost Report:** Geri reported that she met with Drew Anderson for the 2021-22 Comprehensive Audit Review and Strategic Intervention Training. The portal was reopened to make the requested revisions and those revisions have been made. The asset depreciation schedule was required and Geri completed that depreciation and submitted that document along with the required revisions.

**Statewide Internet Portal Authority:** Geri reported that she spoke with Beth Justice at SIPA regarding internet services. SIPA serves state agencies, local government, special districts, public K-12, colleges and universities. There is no cost to the District to use SIPA and can keep the current URL. SIPA takes care of all the hosting and maintenance costs and has a local support desk. SIPA also offers a micro-grant in the amount of \$6,500 to be used for professional services. Geri will send the agreement to Bob Tibbals for review and discussion at the June Board meeting.

**State Paid Military Leave Requirements:** Geri reported that with the passage of HB 23-1045, the Colorado Legislature has clarified that the employee's annual paid leave entitlement is "the equivalent of three weeks of work" on the employee's regular work schedule, rather than 15 days. This bill took effect on March 10, 2023 and applies to all leave requests after this date.

**Monthly Summary Report:** The Board had no questions regarding Geri's monthly summary report that was submitted.

***Attorney Bob Tibbals came before the Board to discuss the following items:***

Bob discussed his response letter to the US Department of Health & Human Services regarding the complaint filed against the District by Barbara Smith. While the case is closed, this response letter includes facts discussed to add to the case record. Karen Hart made a motion to Bob to submit this letter with Health & Human Services. Andrew Koldeway seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Bob discussed how property taxes will be collected with the assessed valuation increases. Debbie Ullom reported that the EC BOCC would like all special districts, etc., to lower their mill levy to accommodate the increased valuations. Karen Hart stated she would like to see the District wait to see what the assessed valuation for the District when the Assessor certifies it at the end of August.

***ECCA Board Representative Report:*** Bob reported that ECCA is collecting the \$2.25 per line surcharge for 911 from all telephone companies. ECCA is moving forward with the radio replacement plan.

***Volunteer Representative Report:***

None.

**Unfinished Business:**

**2022 Audit:** Greg Viergutz came before the Board to present the 2022 audit. The District has received a clean audit for 2022. Karen Hart made a motion to adopt the 2022 audit for the District. Andrew Koldeway seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

**New Business:**

**Ambulance Accounts:** Outstanding A/R as of 4/30/2023 is \$63,752.16. The breakdown is: 0-30 days – \$43,007.51; 31-60 days - \$13,323.41; 61-90 days - \$1,105.28; 91-120 days - \$2764.00; 121-150 days - \$160.00; 151+ - \$3,391.96.

**2023 Election:** Geri reported that the Special District election was held on Tuesday, May 3, 2023. Unofficial election results are: Candidates for a 4 year term: Mitchell Sturm – 46 votes; Karen Hart – 43 votes; Julia Pfannenstiel – 7 votes. Candidates for a 2 year term: Lee Montgomery – 41 votes. The canvas process of the election will take place on May 12<sup>th</sup> and the election results will be filed with DOLA.

**Public Comment:**

None.

No further business coming before the Board, the meeting was adjourned at 1900 with the next regular scheduled meeting to commence at approximately 1800 on Wednesday, June 14, 2023.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS  
KIOWA, COLORADO**

**APPROVED BY:**

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**REVIEWED BY:**

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**ATTEST: SECRETARY**

**BY:** \_\_\_\_\_  
**Secretary for the Board of Directors**