

**KIOWA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
March 8, 2023**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 8th day of March 2023, with the roll call of members as follows:

Debbie Ullom	Present
Andrew Koldeway	Present
Karen Hart	Present
Lee Montgomery	Present
Mitch Sturm	Present

The Board of Directors convened at 1902 and Chair Debbie Ullom called the meeting to order.

Approval of Agenda:

Karen Hart made a motion to approve the Agenda for March 8, 2023. Lee Montgomery seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Correspondence:

Received thank you cards for services provided.

Approval of Minutes:

Karen Hart made a motion to approve Kiowa Fire Board Directors meeting minutes of February 8, 2023, with the correction to add a “y” to Lee Montgomery’s name. Lee Montgomery seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Karen Hart made a motion to approve Kiowa Fire Pension Board of Directors meeting minutes of February 8, 2023, as written. Andrew Koldeway seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Approval of Checks:

Andrew Koldeway made a motion to approve Kiowa Fire District check #8717 through #8723, and all ACH disbursements, as reviewed by the Board. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Public Comment:

None

Report of Officers, Professional Consultants & Committees:

Fire Chief Gerald Lamansky came before the Board to discuss the following items:

Call Volume: For the past month there were 34 calls. YTD calls for 2023 are 73. In February 2023, the volunteers logged 1306 shift hours for 71 hours per volunteer firefighter. For the 34 responses, there was an average of 3.1 responders per call. Additionally, 39 training hours were logged. Call volume less than 1% decrease from 2022.

Grants: Chief submitted a grant to the National Volunteer Fire Council in the amount of \$12,000 for Structural PPE. This is a 100% grant with no grant match for the District. Chief has submitted reimbursement request for the VFA grant (second round) in the amount of \$4,229.84. This grant was for chainsaws.

Community CPR Class: The District will be hosting a Community CPR class for anyone who would like to be certified in CPR. The class will be held on March 25, 2023 at the Fire Station Training Room.

Development Applications: The District has received pre-applications for a RV storage lot and for Pioneer Sand & Gravel.

Volunteer Membership: Nick Medina, Nick Murray and Jesse Morris are new volunteers that have joined Kiowa Fire. The total number of volunteers is 28.

Fire Academy: The Elizabeth/Kiowa joint Fire Academy start in March with 5 members from Kiowa Fire and 6 members from Elizabeth Fire.

Monthly Summary Report: The Board had no further questions on the Chief's monthly report.

Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:

Oath of Office: Geri reported that Mitchell Sturm's Oath of Office was completed and filed with DOLA and has been accepted.

2023 Election: Geri reported that the lot drawing for order of candidate names on the ballot for the May 2, 2023 election was conducted on Thursday, March 2, 2023. All candidates were notified & invited to be present for the lot drawing. The ballot was certified to the County Clerk on March 3, 2023 and Self Nomination forms were sent to the Secretary of State Office on March 3, 2023. Ballots have been ordered. The UOCAVA voter list has been ordered and received from the Elbert County Clerk and those ballots will be sent on March 17, 2023. Geri is finalizing the appointment of election judges and will have that completed by March 18, 2023.

2022 Audit: Geri reported that the auditor has been given and reviewed all requested documentation and are now ready for the field portion of the audit on March 24th.

FPPA: Geri reported that FPPA published the Volunteer Pension fund report for the twelve months ending December 31, 2022, with an ending balance of \$912,184.07. Geri is working on completion of mailing addresses of all volunteers for Bob Tibbals.

CO EMS Supplemental Payment Cost Report: Geri reported that she submitted the answers for the desk review questions for the EMS supplemental cost report.

District Bank Account: Debbie discussed moving the District's operations checking account from Colorado Community Bank to Farmers State Bank since Farmers State Bank is the banking institution that is located in Kiowa. Geri will setup an appointment with Farmers State Bank to see if they have the ACH capability that has the two step verification process and report back to the Board.

Monthly Summary Report: The Board had no questions regarding Geri's monthly summary report that was submitted.

Attorney Bob Tibbals came before the Board to discuss the following items:

Bob is working on an agreement for the use of the Training facility.

Bob reported on legislation pertaining to firefighting operations near waterways.

Bob reported on his findings of buying out the volunteer pension plan and it is not a viable option at this time. Bob will send a letter to all the eligible volunteers and volunteers receiving a pension.

ECCA Board Representative Report: Bob reported that the increased 911 surcharge is in place and being collected. ECCA is moving forward with the \$500,000 lease/purchase agreement for new radio equipment.

Volunteer Representative Report: No report.

New Business:

Ambulance Accounts: Outstanding A/R as of 2/28/2023 is \$46,806.90. The breakdown is: 0-30 days – \$29,101.39; 31-60 days - \$9,497.08; 61-90 days - \$2,117.50; 91-120 days - \$2,268.97; 121-150 days - \$870.00; 151+ - \$2,951.96.

Board Meeting Time: Debbie discussed moving the Board meeting time to start at 6:00 pm. The Board agreed to take the meeting time change under consideration.

Non-District Members in District Vehicles: Andrew discussed the potential liability to the District of non-district members riding in District vehicles. Geri will check with the insurance company if the District's insurance policy has coverage for this. Karen suggested for liability purposes that members sign waivers releasing the District from liability if they have non-members riding in District vehicles.

1-3-5 Year Plan: Lee discussed that he would like to see the District have a 1, 3 and 5 year plan for buildings, equipment and staff.

Public Comment:

None.

No further business coming before the Board, the meeting was adjourned at 2038 with the next regular scheduled meeting to commence at approximately 1900 on Wednesday, April 12, 2023.

**KIOWA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
KIOWA, COLORADO**

APPROVED BY:

REVIEWED BY:

ATTEST: SECRETARY

BY: _____
Secretary for the Board of Directors