

**KIOWA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
June 19, 2024**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 19th day of June 2024, with the roll call of members as follows:

Lee Montgomery	Present
Andrew Koldeway	Present
Karen Hart	Present
Debbie Ullom	Present
Mitch Sturm	Present

The Board of Directors convened at 6:00 pm.

Approval of Agenda:

Mitch Sturm made a motion to approve the Agenda for June 19, 2024. Andrew Koldeway seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Approval of Minutes:

Debbie Ullom made a motion to approve Kiowa Fire Board Directors meeting minutes of May 8, 2024, with the correction to add "Bob's report on Quick Med Claims" added. Mitch Sturm seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Correspondence:

None.

Approval of Checks:

Andrew Koldeway made a motion to approve Kiowa Fire District check #8815 through #8825 all ACH disbursements, as reviewed by the Board. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Public Comment:

None.

Public Hearing:

None

Report of Officers, Professional Consultants & Committees:

Fire Chief Gerald Lamansky submitted his Chief report on the following items:

Call Volume: For the past month there were 45 calls. YTD calls for 2024 are 209. In April 2024, the volunteers logged 456 shift hours. For the 45 responses, there was an average of 2.1 responders per call. Additionally, 51 training hours were logged. Call volume 8% decrease from 2023.

Staffing: Sidney Morrison has submitted his resignation with Kiowa Fire effective July 8, 2024. Chief has started the process to advertise the vacant position. EMT Alex Burton will graduate paramedic school mid-July. Due to full-time staff members taking vacation in May, the part-time staff budget line item has been used and would like to discuss an increase in this line item. The Board stated that there are still funds in the line item and will review on a monthly basis. The Board also agreed to have an Executive Session at the July 10th Board meeting to discuss full-time staff accrued vacation leave.

Developments:

Longview Estate Development: Chief received another inquiry from the developer for the Longview Estates development. This proposed development is for a 72- home located at 5993 CR 124. This is another project that includes 2 fire districts (Kiowa and Elizabeth). Of the 72 lots, approximately 50 are in Elizabeth, 22 are in Kiowa. The only access to this area is via County Road 17 /21 south to CR 124. The developer has asked if Kiowa Fire would be interested in de-annexing that area so Elizabeth would be the sole provider (strictly due to access). The Board agreed to have the developer make a presentation to the Board at the July 10th Board meeting.

EC East Development: Chief advised the developers of the EC East project that the property line for the project does not need to be revised per the Fire District's attorney.

Monthly Summary Report: The Board had no questions regarding the Chief's report that was submitted.

Attorney Bob Tibbals came before the Board to discuss the following items:

SB24-194: Bob reported that Senate Bill SB24-194 was signed by the Governor's Office and is in effect. Bob recommended that the Board take no action on SB-194, since it is more restrictive than the current adopted impact fees under the old statute and case law.

SB24-233: Bob reported that the Governor's bipartisan bill addressing property taxes was passed by the legislature and signed by Governor Polis. Unfortunately, the bill is contingent on the outcome of measures referred to Colorado voters in the regular November election. As with last year, local governments won't have final budgetary impacts available for implementation by this bill, or the referred measures until mid-November. It is anticipated that the Department of Local Affairs will extend statutory budget deadlines.

Mutual Aid Agreement Amendments: Bob reported that no further discussion amending the District's mutual/automatic aid agreements has taken place.

Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:

2023 Audit: Geri reported that work on the 2023 audit is continuing. Fiscal Focus Partners is the new auditor for the District and as such they are diligently working to complete all necessary documentation to ensure accuracy and thoroughness of the audit. Geri requested approval of an extension in the case that the audit is not completed and approved by July 31st. The Board agreed to discuss the audit extension at the July 10th Board meeting.

Colostrust Capital Equipment Account: The transfer of \$26,844 for SB23B-001 and \$27,932 for SB22-238 from the Community Banks of Colorado account to the Colostrust Capital Equipment account is completed.

Investment Policy: Geri reported that Fiscal Focus Partners asked if the District has an investment policy. The District has a finance policy but it does not address investments. Further Geri discussed that the District's operating account is over the \$250,000 FDIC insured amount. Debbie Ullom made a motion to transfer any funds over \$200,000 to the Colostrust account and amend the Finance Policy to reflect this investment decision. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

2024 General Election: Geri discussed the letter received from the Elbert County Clerk & Recorder requesting confirmation if the Fire District will be coordinating an election at the November 5, 2024 General Election. Andrew Koldeway made a motion that the District will not be coordinating an election at the November 5, 2024 General Election. Mitch Sturm seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Monthly Summary Report: The Board had no questions regarding Geri's monthly summary report that was submitted.

ECCA Board Representative Report:

Bob reported that ECCA is moving forward with their projects and dealing with the issue of breaking and entering at tower sites.

Volunteer Report:

No report.

Unfinished Business:

Quick Med Claims: Bob reported that he has drafted a demand letter to Quick Med Claims requesting they submit payment in the amount of \$82,745 due to the errors by their staff and the District is unable to collect. Quick Med Claims will have 30 days to respond to the letter.

New Business:

Ambulance Accounts: Outstanding A/R as of 5/31/2024 is \$90,627.06. The breakdown is: 0-30 days – \$22,772.50; 31-60 days - \$21,511.15; 61-90 days - \$2073.68; 91-120 days - \$15,707.39; 121-150 days - \$5,373.36; 151+ - \$23,188.98.


Geri requested that the Board write-off \$855.23 ambulance bill for a former volunteer Deputy Chief of the District. Andrew Koldeway made a motion to write off the \$855.23 ambulance bill. Mitch Sturm seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Public Comment:

Sid Morrison submitted a letter to the Board and read into the record, addressing the growth of the Fire District in the last 6 years and asked the Board to have a vision of where the District needs to go in the future.

No further business coming before the Board, the meeting was adjourned at 6:50 pm with the next regular scheduled meeting to commence at approximately 6:00 pm on Wednesday, July 10, 2024.

MINUTES APPROVED:



Lee Montgomery, Chair

ATTEST: SECRETARY
BY: 

Secretary for the Board of Directors

