

**KIOWA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
April 17, 2024**

The Board of Directors for the Kiowa Fire Protection District met in a regular scheduled meeting on the 17th day of April 2024, with the roll call of members as follows:

Lee Montgomery	Present
Andrew Koldeway	Present
Karen Hart	Present
Debbie Ullom	Absent-Excused
Mitch Sturm	Present

The Board of Directors convened at 6:01 pm.

Approval of Agenda:

Andrew Koldeway made a motion to approve the Agenda for April 17, 2024. Karen Hart seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Approval of Minutes:

Karen Hart made a motion to approve Kiowa Fire Board Directors meeting minutes of March 13, 2024. Mitch Sturm seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Correspondence:

None.

Approval of Checks:

Andrew Koldeway made a motion to approve Kiowa Fire District check #8814 through #8818 and all ACH disbursements, as reviewed by the Board. Mitch Sturm seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Public Comment:

Michelle Johnson joined the meeting via Zoom and stated that she had considered volunteering in some capacity with Kiowa Fire but since she received no response from Board members regarding the email she sent, she decided not to volunteer.

Public Hearing:

None

Report of Officers, Professional Consultants & Committees:

Fire Chief Gerald Lamansky submitted his Chief report on the following items:

Call Volume: For the past month there were 40 calls. YTD calls for 2024 are 141. In March 2024, the volunteers logged 466 shift hours. For the 40 responses, there was an average of 2.1 responders per call. Additionally, 36 training hours were logged. Call volume 13% increase from 2023.

AFG Grant: The AFG Grant for SCBA units is closed. The AFG grant was a multi-jurisdictional grant with Elizabeth Fire as the lead agency. The grant total was \$178,738 for SCBA units, bottles, masks and RIT packs. Kiowa Fire District's grant match was \$23,881.13 including grant writer fees.

Direct Distribution Grant: This grant was awarded in 2023 in the amount of \$30,840 and was a 100% grant for 15 sets of structural PPE that has now been received.

EMTS Grant: EMTS grant presentation was made on March 21 for a power pram and autoloader for the new ambulance. The grant request is \$58,000 and is a 50/50 grant.

Firefighter Safety & Disease Grant: The Firefighter Safety & Disease Grant has been awarded in the amount of \$11,383.00 to purchase a hydraulic ram. This is a 100% grant.

Part-Time Salary Budget Line Item: Chief requested additional funding for the part-time salary budget line item to cover scheduled vacations, increase in call volume and decrease in volunteer hours. Treasurer Karen Hart noted that there are still funds in that line item and would like to revisit the request in July after the first 6 months of the year and review the needs for the remaining 6 months of the year.

Monthly Summary Report: The Board had no questions regarding the Chief's report that was submitted.

Attorney Bob Tibbals came before the Board to discuss the following items:

Legislation: Bob discussed SB24-194 that is legislation for special districts that provide emergency services to authorize the district to impose its own impact fee on certain new construction separate and apart from any oversight by other governmental entities and to levy a sales tax to generate additional revenue for district services that is approved by a majority of eligible electors within the district. Sales tax would be collected, administered and enforced by the executive director of the department of revenue in the same manner as the state sales tax.

District Boundary Lines: Tim Craft, a developer with projects in the northern part of Kiowa Fire District that adjoins Rattlesnake Fire District, has requested adjustment of District boundaries, so the proposed subdivisions fall within either Rattlesnake Fire or Kiowa Fire, without being split by Fire District boundaries.

There is a specific statutory provision C.R.S. § 32-1-501(1.5), Exclusion of Property addressing how such boundary modifications may be accomplished for fire districts. The process involves adoption of resolutions by each of the affected fire districts after notice and hearing on the request to adjust boundaries. Chief Lamansky has been in touch with the developer and with Chief Kilduff, at Rattlesnake Fire District on this matter. The Board agreed that they would like to hear from Tim Craft or his representative Jim Yates directly on what their proposal for adjusting boundary lines is before a decision is made.

Admin/Finance Officer Geri Scheidt came before the Board to discuss the following items:

Website/Email Addresses: Geri reported that work has started on the new District website and the .gov email address has been applied for.

SIPA Grant: Geri reported that she submitted a grant application to SIPA to obtain software for creating or modifying documents to meet accessibility compliance guidelines as required by HB21-1110. SIPA has awarded Kiowa Fire District two licenses with Allyant CommonLook PDF and Office Products. This grant also covers the training to implement and utilize the software.

2023 Audit: Geri has uploaded all requested 2023 documents to Fiscal Focus Partners portal for the 2023 audit.

Public Sector Health Group: Public Sector Health Group requested salary census information for full-time staff that is eligible for insurance benefits so that they can put together information and put insurance plans out to bid. Geri completed and sent the information to Public Sector Health Care Group.

Colotrust Capital Equipment Account: Geri requested approval to transfer \$25,000 from the Community Banks of Colorado account to the Colotrust Capital Equipment account. This is a budget line item and the Colotrust account has a higher monthly interest rate. Karen Hart made a motion to transfer \$25,000 to the Colotrust Capital Equipment account. Andrew Koldeway seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

FPPA Affiliation Agreement: Geri received the FPPA Affiliation Agreement that needs to be completed and submitted by the end of the year. Further discussion was to set a meeting with FPPA no later than July to discuss the volunteer pension plan and the actuarial to review if the the volunteer pension plan will need to have General Fund funds transferred to it.

Monthly Summary Report: The Board had no questions regarding Geri's monthly summary report that was submitted.

ECCA Board Representative Report:

Bob reported that ECCA received their DOLA grant and their radio replacement program is in place.

Volunteer Report:

No report.

Unfinished Business:

Quick Med Claims Accounts: Bob reported that he is working with Diane at WIBS to confirm the total number of claims she has been unable to collect that were outstanding from Quick Med Claims. At this time, there is a total number of 28 claims (Medicare: 7; private carriers: 12; insurance carriers: 9). Diane has handwritten notes on most of the documentation, which indicates some partial payments or that matters have been sent to collection. The estimated outstanding amount is \$82,750.00. Bob will arrange a meeting with Diane to complete her analysis, finalize the affidavit explaining her experience and develop the claims amount for a demand letter to Quick-Med. Of the total amount, Quick-Med would regularly collect approximately 65% of all claims they submitted to the patients for billing and any demand claim has to take this percentage into account.

New Business:

Ambulance Accounts: Outstanding A/R as of 3/31/2024 is \$79,061.03. The breakdown is: 0-30 days – \$25,265.85; 31-60 days - \$22,300.34; 61-90 days - \$5,785.86; 91-120 days - \$3,782.31; 121-150 days - \$37,669.23; 151+ - \$14,257.44.

Geri submitted a spreadsheet of the accounts that are outstanding in the 151+ category for the Board's review. Andrew Koldeway made a motion that the patients that have not made payments on their accounts go to collections. Mitch Sturm seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Blood Draw Fee: Karen Hart made a motion to increase the blood draw fee from \$150 to \$250. Andrew Koldeway seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Coroner Assist Fee: Andrew Koldeway made a motion to establish a Coroner Assist Fee in the amount of \$250.00. Mitch Sturm seconded the motion. The roll having been called, the Chair declared the motion unanimously carried and so ordered.

Dollar General: Dollar General requested that the Fire District consider subdividing the land at the Training Center and originally offered \$385,000 and subsequently has now lowered that offer to \$200,000. The alternative option for consideration is to lease the land. The Board agreed to refuse the purchase option from Dollar General and no consideration to lease the land. The Board also agreed for Lee Montgomery to write a letter to Dollar General on behalf of the Fire District letting them know that the Fire District is not interested in selling or leasing any of the land at the Training Center.

PropertyTax Backfill Reimbursements: Geri reported that DOLA has published the list of entities that will receive backfill reimbursements under SB22-238 and SB23B-001. Kiowa Fire Protection is listed as a recipient to receive \$27,932 under SB22-238 and \$26,844 under SB23B-001 for a total of \$54,776. The District increased the mill levy for the 2024 budget to account for

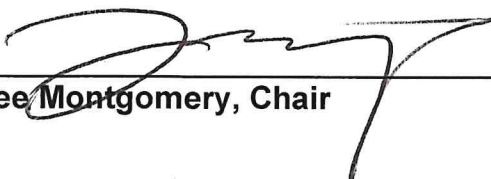
this backfill since it was not known if the money would be available to distribute to eligible agencies. The District further agreed during the 2024 budget process that should the District receive these backfill funds, they would be set aside for the 2025 budget and the mill levy would be reduced to reflect the same. The Board agreed when these funds are received from the County treasurer, they will be set aside in a separate Colotrust bank account.

Public Comment:

None.

No further business coming before the Board, the meeting was adjourned at 7:12 pm with the next regular scheduled meeting to commence at approximately 6:00 pm on Wednesday, May 8, 2024.

MINUTES APPROVED:



Lee Montgomery, Chair

ATTEST: SECRETARY

BY: 

Secretary for the Board of Directors

